Mechanism of Internal Exam related Grievances

Students submit grievances in writing to the exam coordinator (within a week) Concerned subject teacher looks into the grievance (Within 02 days) Grievance justifies -No 4 Offers a solution (Within 02 days) CEO Review the Case ——— Accepted by Students Any alternative Solution? Accepted by Student -→ Agreed Action is Taken Grievance No & Action taken is recorded

The matter is referred to the Principal & Grievance is solved

Mr. G. B. Nigade
Internal Exam Incharge
Pune District Education Association's

Pune District Education Association's Seth Govind Raghunath Sable College of Pharmacy, Saswad, Dist. Pune. Dr. R. S. Chavan

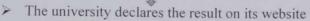
PRINCIPAL

PUNE DISTRICT EDUCATION ASSOCIATION'S SETH GOVIND RAGHUNAT I SABLE COLLEGE OF PHARMACY, 3 ASWAD TAL PURAMBHAR, DIST, PUN : 412301.

## Pune District Education Association's Seth Govind Raghunath Sable College of Pharmacy, Saswad

## Mechanism of External Exam related Grievances

- Students apply online for admission to the examination
- Problems (if any) are resolved by the CEO/ Exam section/ University
- > Hall tickets are downloaded from the University website, a week before the commencement of the exam



Marks sheets are issued to students by the college

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- Students with grievances apply online for photocopies of answer books on payments of prescribed fees within 10 days from the declaration of the result.
- > Photocopy of answer books are issued to students within 30 days of application
- > If allotted marks are not justified

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- Students apply online for revaluation on payments of prescribed fees within 10 days of receipt of photocopies.
- Results of revaluation are issued to students

Other grievances regarding grace marks, ordinances & 50% aggregate marks are addressed m individually by the university.

Mr. N. R. Bhosale

College Examination Officer
Pune District Education Association's
Set Govind Raghunath Sable College
Of Pharmacy, Saswad, Dist. Pune

Mr. R. S. Chavan

SETH GOVIND RAGHUNAT I BABLE COLLEGE OF PHARMACY | SVAD TAL PURA DHAR DIST, PUN 412301